



## **FORWARD PLAN FOR THE PERIOD: 6 JULY 2022 - 30 NOVEMBER 2022**

### **What is a Forward Plan?**

The Forward Plan is a list of the key decisions, which are due to be taken

The Forward Plan is a list of the key decisions, which are due to be taken, by the Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website [www.darlington.gov.uk](http://www.darlington.gov.uk).

### **What is a Key Decision?**

A key decision in the Council's constitution is defined as to:

1. result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

### **What are the reasons that a report can be held in private?**

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations,

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

- or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
  6. Information which reveals that the authority proposes:–
    - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
    - (b) to make an order or direction under any enactment
  7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

### **Who takes Key Decisions?**

Under the Council's constitution, key decisions are taken by Cabinet.

### **Are only Key Decisions listed in the Forward Plan?**

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting.

### **What does the Forward Plan tell me?**

The Plan gives information about:

- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be a open or closed report (and the reason why) (public and press are not allowed to access closed reports and will not be able to stay in the Cabinet meeting when a closed report is being considered)
- Who you can contact for further information

### **How to make representations**

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

### **How and who do I contact?**

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Lynne Wood, Elections Manager, Democratic Services, Resources Group, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 405803. Email: [lynne.wood@darlington.gov.uk](mailto:lynne.wood@darlington.gov.uk).

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**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

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**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Annual Audit Letter 2020/21

**Brief Description**

High Level summary from the results of the audit work undertaken by Ernst & Young the Council's External Auditors.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report and Annual Audit Letter

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Annual Review of the Investment Fund

**Brief Description**

To provide an update on the schemes and projects agreed by Cabinet to be being funded from the £50m investment fund.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Complaints, Compliments and Comments Annual Reports 2021/22

**Brief Description**

To consider the annual complaints, compliments and comments annual reports for Adult Social Care, Children's Social Care, Corporate, Housing and Public Health.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Leader of the Council

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report and Complaints, Compliments and Comments Annual Reports

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Complaints Made to Local Government Ombudsman

**Brief Description**

To provide Members with an update of the outcome of cases which have been determined by the Local Government, Social Care Ombudsman (LGSCO) and the Housing Ombudsman (HO).

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Leader of the Council

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Housing Services Anti-Social Behaviour Policy

**Brief Description**

To approve the Housing Services Anti-Social Behaviour Policy.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Health and Housing Scrutiny Committee

**Relevant Cabinet Member(s)**

Health and Housing Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

Meetings with Tenants Panel

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Land at Faverdale - Burtree Garden Village Development

**Brief Description**

To seek approval for strategic works to open up the site at Faverdale for development and disposal of land.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

Brinkburn and Faverdale

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Museum Accreditation Policies

**Brief Description**

To seek approval for the Head of Steam Forward Plan 2022-2024, Head of Steam Collections Management Framework 2022-2027 and Head of Steam Access Policy and Plan 2022-2024 before submission to Arts Council England for Museum Accreditation.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Charleen Dods

Charleen.Dods@darlington.gov.uk

**Department**

Services

**Wards Affected**

Northgate

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Project Position Statement and Capital Programme Monitoring 2022/23 - Quarter 1

**Brief Description**

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Regulatory Investigatory Powers Act (RIPA)

**Brief Description**

To inform and update Members about issues relevant to the use of the Regulation of Investigatory Powers Act 2000 and developments and recent developments.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Lynne Wood, Elections Manager  
Lynne.Wood@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Restoration of Locomotion No 1 Replica

**Brief Description**

To provide the options and financial implications of restoring the Locomotion No 1 Replica and the fundraising options

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Charleen Dods

Charleen.Dods@darlington.gov.uk

**Department**

Services

**Wards Affected**

Northgate

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

School Term Dates 2024/25

**Brief Description**

To consider and set the school term date arrangements for Darlington Maintained Schools for the Academic Year 2024/25.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Children and Young People Scrutiny Committee

**Relevant Cabinet Member(s)**

Children and Young People Portfolio

**Contact Officer/Report Author**

Sarah Foster

sarah.foster@darlington.gov.uk

**Department**

People

**Wards Affected**

All Wards

**Consultation Process**

Meetings / consultation with School Governing Bodies.

**Document to be submitted**

Report and proposed school term dates 2024/25

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

The Treatment of War Pensions in the Calculation of Housing Benefit

**Brief Description**

To reconfirm that War Pensions should be fully disregarded as income in the calculation of Housing Benefit.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Sep 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Darlington Parking Strategy

**Brief Description**

To understand changing parking needs, expectations of residents, commuters, visitors; will show how parking demand is met, future changes and management; align with other policies/plans; actions to achieve objectives.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet  
Council

**Date of Decision**

11 Oct 2022  
24 Nov 2022

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager, Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

Residents of Darlington, Councillors, focus groups, businesses

**Document to be submitted**

Report and Strategy

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Darlington Town Centre Transport Plan

**Brief Description**

The Plan links to other strategies (Town Centre Strategy and Darlington Transport Plan) to show how planning of transport in the Town Centre can help achieve objectives of other strategies/plans, outlines issues and opportunities by mode that will need to be addressed.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet  
Council

**Date of Decision**

11 Oct 2022  
24 Nov 2022

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager, Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

Residents of Darlington, Councillors, focus groups, businesses

**Document to be submitted**

Report and Plan

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Darlington Transport Plan

**Brief Description**

Strategy to show transport objectives for Darlington Borough Council and how they will be achieved, describes different actions to address current/future challenges re environmental, economic and social.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet  
Council

**Date of Decision**

11 Oct 2022  
24 Nov 2022

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager, Barbara.Strickland@darlington.gov.uk

**Department**

Services

**Wards Affected**

All Wards

**Consultation Process**

Residents of Darlington, Councillors, focus groups, businesses

**Document to be submitted**

Report and Plan

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Treasury Management Annual and Outturn Prudential Indicators 2022/23

**Brief Description**

Report providing information on the regulation and management of the Council's borrowing, investments and cash-flow and requesting approval of the Prudential Indicators.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

11 Oct 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Council Tax Support - Scheme Approval 2023/24

**Brief Description**

To consider and approve a draft Council Tax Support Scheme for 2023/24

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet  
Council

**Date of Decision**

8 Nov 2022  
24 Nov 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager, Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report and Council Tax Support Scheme

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Project Position Statement and Capital Programme Monitoring - Quarter 2

**Brief Description**

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

8 Nov 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Revenue Budget Monitoring - Quarter 2

**Brief Description**

To provide an up to date forecast of the revenue budget outturn as part of the Council's continuous financial management process.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

8 Nov 2022

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

None

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Reports deferred since publication of last Forward Plan**

**Title**

Council Chamber Refurbishment

**Brief Description**

To consider proposals for the refurbishment of the Council Chamber for future Council and Committee meetings.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Deputy Leader of the Council

**Contact Officer/Report Author**

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

**Department**

Operations

**Wards Affected**

All Wards

**Consultation Process**

Consultation with Members of the Council

**Document to be submitted**

Report



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**